



support an academic failure or dismissal notwithstanding a student's success in other areas of academic performance.

shall mean a College Dean, or the Dean of the Office of Undergraduate Studies, or the Dean of the Office of Graduate School, or the equivalent as indicated— or in all cases a "Dean's designee" appointed to handle academic grievances for the unit.

shall mean the academic head of a college department or the director of a school,



1.) Implement the recommendation of the

Wherever practical, the Committee shall not include members of the faculty or students of the department directly involved with the grievance, or faculty or students of the student's major department. However, for cases involving Clinical or Professional Standard violations, the Committee shall include, when feasible, at least one member assigned to oversee or with expertise in, a clinical area.

The student and/or instructor may request to attend a Committee meeting to present a final statement to the Committee. The Chair will designate which meeting

Within three (3) weeks of receipt of the Committee recommendation, the College Dean shall provide a decision in writing to all parties (the student, the instructor and the department Chair/ Director). The Dean's decision shall indicate whether the decision was consistent with the Committee's recommendation.

The College Dean's decision is a final decision and appealable by the instructor or student to the University level only in the event (1) the decision of the College Dean is contrary to the recommendation of the Committee (which will be indicated in the Dean's decision) or (2) if there is a specific and identified substantive procedural violation of these Student Academic Grievance Procedures. Such an appeal must be made in writing to the Dean of Undergraduate Studies or Graduate Studies (as appropriate) or their designee within fifteen (15) Academic days of receipt of the decision from the College Dean.

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For this level of appeal process, the Provost/Executive Vice President for Academic Affairs or the Sr. Vice President for USF Health has delegated authority for academic grievance appeals at the University Level to the Dean of Undergraduate Studies for appeals involving undergraduate courses and to the Dean of the Office of Graduate Studies for appeals involving graduate courses. The process steps are outlined below.

1. The student or the instructor may appeal at the University Level within three (3) weeks of the receipt of a decision made at the College Level, when (1) the decision by the College Dean is contrary to the recommendation of the Committee or (2) a party identifies a specific substantive procedural violation in the application of the AGP. Within fifteen (15) Academic days of receipt of the appeal of the decision, the Administrative Officer shall determine whether the appeal is merited. If the Administrative Officer

3. Within three (3) weeks of the appointment, the Committee Chair shall deliver in writing to the Administrative Officer a report of the findings of the Committee and a recommended resolution.
4. Within three (3) weeks of receipt of the Committee recommendation, the Administrative Officer shall provide a decision in writing to all parties, as noted in Section IV.C.1.
5. If the Administrative Officer's decision is that a grade change is merited, the Administrative Officer shall initiate the grade change on the authority of the Provost and so inform all parties. In all academic grievance appeals, the Administrative Officer's decision is a final University decision and not subject to further appeal within USF.

In those cases where the final University decision constitutes a dismissal or permanent separation from the University, a student may seek judicial review pursuant to [Florida Rule of Appellate Procedure 9.190\(b\)\(3\)](#) by filing a petition for certiorari review with the appropriate circuit court within thirty (30) days of the final University decision. If a person seeks review with the court, a copy of the petition must also be provided to the University of South Florida Office of the General Counsel at University of South Florida, CGS 301, 4202 E. Fowler Avenue, Tampa, Florida 33620-4301.

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