



**3. INTERNSHIP HOST RESPONSIBILITIES (Onsite or office location)**

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(i) academic performance indicating an ability to understand what the Intern will observe and perform while participating in the Program, (ii) an appreciation of the nature and gravity of the work Intern will observe and disposition and conduct as appropriate for the setting. Prior to the commencement of their Program, the University will also ensure that all Interns and faculty members involved in the Program become familiar with and are instructed that they must adhere to all applicable legal requirements as well as Internship standards, procedures, and code of ethics.

5.2 Program Coordinator. The University will appoint one (1) faculty member to serve as the educational coordinator for The Coordinator will be responsible for the overall management of the educational experience while participating in the Program.

5.3 Permits. The University shall maintain, at all times during the Term, accreditation as an educational institution. The University shall promptly notify Internship Host of any adverse change in its accreditation status.

## **6. INTERN RESPONSIBILITIES**

At all times while participating in the Program at Internship Host rules, and regulations, including those relating to the use of alcohol and other drugs, weapons, dress code, timeliness, and professional conduct; maintain good standing at the University, and maintain accurate, daily log sheets of all hours worked.

## **7. FERPA COMPLIANCE**

The parties recognize that they are bound to comply with the Family Educational Rights and Privacy Act (Buckley Amendment) in their handling of educational records of students enrolled in their programs. It is also understood and recognized that employees and agents of each party will need to have access to the educational records maintained by the other party in properly administering their duties and obligations under this Agreement and to the individual students. It is agreed that each party shall thoroughly orient their employees and agents with regard to their respective obligations under the Family Educational Rights and Privacy Act and shall maintain their practices in strict accordance with the requirements of that act. Unless required by judicial or regulatory authority, neither party shall be permitted to authorize and further disclose the educational records of the other party to persons or entities not a party to this Agreement without first having received permission of the other party, and having obtained assurances that the other party has fully complied with the provisions of the Family Educational Rights and Privacy Act. Any permitted disclosure to persons or entities not a party to this Agreement shall be under [T]-13(h)6(e) res6(n)6(d)6(in)3(g)6( a)-15(t )6(th)9(e)]TJt)6(u)6(c)-24(t;-18( p)9(a)6(r)-16(tn6(r)8(k g6

9.1 Definition.

material or information proprietary to either party or designated as Confidential Information by such party and not generally known by third parties. Confidential Information includes, but is not limited to, the following types of information and other information of a similar nature (whether or not reduced to writing): patient, customer, employee and student records, including names, addresses, telephone numbers, and other information related to patients, customers, employees, and students; marketing techniques and materials; marketing and development plans and procedures; and financial information, all of which it considers trade secret.

9.2 Duty to Protect.

Information to persons who have

Each party will apprise said persons of the confidentiality obligations and ensure that they comply with the terms of this Agreement.

9.3 Exclusions. Confidential Information will not include information which: (a) is or becomes available to the general public through no fault of the party

by or for the Recipient as demonstrated

rightfully received by the Recipient from a third

party without a duty of confidentiality; (d) is required to be disclosed by court order or operation of law; or (e) is required to



Notices shall be deemed given upon receipt or refusal to accept delivery.

11.9 Conduct. At all times while present at Internship Host